

AFL Board of Director's Meeting: March Minutes

Meeting Date: 3/15 /18

Call to Order: 5:10 S.Moolin
Time By

BOARD MEMBERS

Present Excused

Present Excused

Steve Moolin	x	
Kelley Zabriskie	x	
Debbie Hoke	x	
Barb Blom		x
Brian Brown	x	
Jim Burkett	x	
Ed Easter	x	

Ellen Wikstrom		x
Stephanie Zuber	x	
Rufus Bates	x	

OTHERS:

Present Excused

Sandra Groth	x	

	1 st	2 nd	Yea's	Nea
<ul style="list-style-type: none"> • Adoption of Agenda 	<u>Moolin</u>	<u>Hoke</u>	<u>8</u>	<u>0</u>
<hr/> <ul style="list-style-type: none"> • Approval of Annual Meeting Minutes with amendments 	<u>Easter</u>	<u>Burkett</u>	<u>8</u>	<u>0</u>
<hr/> <ul style="list-style-type: none"> • Approval of February Minutes with amendments 	<u>Hoke</u>	<u>Zabriskie</u>	<u>8</u>	<u>0</u>
<ul style="list-style-type: none"> • Treasurer's Report Focus on 1/18 and 2/18 restricted funds Reviewed budget reconciliation Confirmed SM's question that "AV" means Audiovisual and are books on CD and DVD are part of "collection" Audit Update- touch base previous week- submitted 4th paperwork. Expenses should be next reviewed item. Annual Appeal 2017/18 highest in the past three years. \$12,295 This year vs \$ 10,035 Last year = up 23% Library \$8,190 MOH \$3,132 Preservation \$1,053 				

	1 st	2 nd	Yea's	Nea
<ul style="list-style-type: none"> • Director's Report <ul style="list-style-type: none"> • Discussed decrease in Rosen Storytime funding and attendance- Rosen Teen Book Festival grant includes funding for a pizza party to help generate ideas for follow up teen events. • Space use form to be brought up for review. Need identified to revisit and update space usage procedures. KZ provided follow up to question from last month about MOH- Ellen expressed desire to not use MOH for commercial groups (lack of staff& procedures being major concerns)- Board will look into future discussions about possibilities and feasibility • Need to develop procedure for repair and maintenance of chair lift and door to be developed and put into place. • Long Range Strategic Plan to be reviewed at April meeting, with the goal of finding a rep to inform the board in terms of progress 				

	1 st	2 nd	Yea's	Nea
<ul style="list-style-type: none"> • Committee Reports: <ul style="list-style-type: none"> • Morgan Opera House Committee- report attached • Building Preservation Committee- none • Fundraising Committee- Addressed in New Business. <p>-----</p> <p>-----</p> <ul style="list-style-type: none"> • Old Business <ul style="list-style-type: none"> • None 				

	1 st	2 nd	Yea's	Nea
<ul style="list-style-type: none"> • New Business <ul style="list-style-type: none"> • Fund Raising Review of “misc” as a line item with no particular plan Steph to reach out to Robin Driskel and Marie Dentes as resources Per Board Guidelines all monies at events (Plant Sale, Book Sale etc..) to be handled only by members of the board. <p>Volunteer Appreciation Recognition still needs to be addressed</p> <p>Book Lover’s Ball meeting included Sue Edinger Date still pending</p> <p>Rt 90 Booksale- Fundraising Committee to develop plans and bring list of needs to the Board- Discussion if the value of the sale being good for community outreach and public relations</p> <ul style="list-style-type: none"> • It was suggested that all committees provide streamlined reports stating Goals, Activities (if any), New Items and needs from the Board of Trustees • Rufus Joined the Fundraising Committee. 				
<ul style="list-style-type: none"> • Other Business 				
<u>Announcements:</u>				
<u>Meeting adjourned: 6:40</u>	<u>Brown</u>	<u>Moolin</u>		

Reports Distributed:
Director’s Report, Morgan Opera House Report

- **Dates of 2018 Board Meetings: All meetings will be at the Aurora Free Library at 5 p.m. unless otherwise announced. March 15, April 19, May 17, June 21.**