

## **AFL Board of Director's Meeting – July 19,2018 Minutes**

Called to Order at 5:07. Present at call to order Jim Burkett, Deb Hoke, Steve Moolin, Julie Schneider, Ellen Wikstrom, and Sandy Groth. By 5:20 Brian Brown and Ed Easter had arrived. Excused - Rufus Bates and Barb Blom

**Consent Agenda** Motion by Julie, Second by Deb. Approved by 5 present at call to order.

**Conflict of Interest Update** - Steve noted that two desk chairs were purchased through Sedgwick Business Interiors.

### **Treasurer Report**

Deb noted that because most income is received in the second half of the year, specifically payment of the tax levy, our first half shows a loss compared to budget. Steve noted that our expenses are lower than budgeted so it's the income side that hurts.

Planning to move money out of restricted accounts into operating funds as allowed.

Central New York Community Foundation contract has been drafted. Steve and Deb will coordinate draft and setting up account transfers as described in June minutes.

### **Director Report**

July is a busy month with reading and other summer programs.

Reviewed conversation with architect Mark Ferrari concerning back room. No further action required other than follow-up call to Mark and discussion of interest in being involved with Preservation Committee.

### **Preservation Committee Report**

Library Construction Aid application update by Brian. On schedule and receiving contractor estimates.

Consensus to proceed with contacting Pat Miller for MOH A/C options outside of the current LCA Application.

### **Morgan Opera House Report**

Ellen confirmed that rest of season schedule is finalized.

MOH Committee voted not to participate in CNYCF agency account. MOH Committee minutes are available in MOH office.

### **Fundraising**

Booksale - Sign-up sheets passed around for work shifts at the book sale.

Book Lovers Ball – 'Crunch time' for sponsors to be included in program. Steve urged board members to contact Robin Driskel if they have a lead for either sponsors or silent auction items.

### **Board Recruiting and Board Size discussion**

Wide ranging discussion around Board recruiting and succession. Focus on transition of Treasurer role currently filled by Deb whose graduation year is 2021.

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Working question posed 'Who should be on the Board?' Consensus was that there is no reason to simply fill seats. Looking for need-based appointments and involvement of volunteers to serve specific assignments from Board or from a Committee.

Ours is a working board with members wearing multiple hats. In a general sense, we see key roles and expertise required as:

- documentation (Secretary),
- oversight and reporting of finances (Treasurer),
- building/facility (Preservation),
- arts program (MOH),
- legal insights,
- personnel/HR,
- community affairs,
- fundraising

Observation made "when you bring in a board member you bring in the people they know ". Several names mentioned as potential board members.

Idea to use events like the Book Lovers Ball and Book Sale to recruit for either volunteers who could support specific assignments from the Board and identify potential Board members.

Idea that a paragraph is needed for use as an insert to the Book Lovers Ball program, the Annual appeal, or website to describe what the Board needs for volunteers who could serve on specific, well defined, time-limited, assignments, similar to how the Morgan Opera House works. Steve offered to draft this paragraph for review at August Board meeting.

The library currently has well qualified but few volunteers. It was agreed that recruiting should be done strategically and, ideally, personally.

**Adjourn at 6:31.** Motion by Jim. Second by Ed.. Approved by all 7 present.

**Reports Distributed prior to meeting** – Treasurer Report by Deb Hoke and Director Report by Sandy Groth.

**Next 2018 Board Meetings:** August 16, September 20, and October 18. All meetings will be at the Aurora Free Library at 5 pm unless otherwise noted.