

Aurora Free Library Board of Trustees Meeting Minutes

January 16, 2020

Present: Barb Blom, Debbie Hoke, Jim Burkett, Thea Miller, Steve Moolin, Ellen Baker-Wikstrom via Skype video, and Sandy Groth.

Excused: Julie Schneider

Meeting Called to Order at 5:35 pm. No conflicts of interest reported.

Consent Agenda – Steve made motion. Thea seconded. Approved unanimously.

Treasurer's Report – No report. Focus on 2020 Budget discussion.

Director's Report – Recent grant application and associated activities presented here and amplified in Staffing & Programming discussion.

Committee Reports – MOH working on developing volunteers and committee members. Library Construction Aid project proceeding well.

Staffing & Programming – Sandy presented information on program frequency and content throughout 2019 along with staffing and other spending needs. Sandy stated this underscore need to track hours building is actually in use. Certainly, more than 20 hours per week!

New Board Member Recommendation

- **MOTION** – Move to recommend Sue Dean for election as a New Trustee at the February Annual Association Meeting. Motion by Debbie Second by Thea Approved Unanimously

2020 Annual Operating Budget

- **MOTION** – Move to approve 2020 Operating Budget at \$123,970 including a tax levy of \$72,150 which is a \$6,000 increase compared to 2019. Motion by Debbie Second by Thea Approved Unanimously

Discussed need for a contract maintenance person/company for the 2021 operating budget and list of items for this person/company to address. See attached from 2018.

Establish Line of Credit for Library Construction Aid Projects – Due to timing of State Aid, Steve presented need for a line-of-credit to bridge gap between paying contractors and receipt of aid in December 2020.

- **MOTION:** Move to establish a \$20,000 line-of-credit with the Cayuga Lake National Bank for the purpose of paying for construction and equipment purchases for the 2020 Library Construction Aid project. Motion by Jim Second by Steve Approved Unanimously
- **MOTION:** Move to Authorize Barb Blom, Secretary of the AFL Board, to sign the Cayuga Lake National Bank Resolution of Authority form naming Thea Miller, Julie Schneider, and Jim Burkett as having the authority to Deposit/Withdraw & Borrow through the CLNB line-of-credit for the purposes of funding construction and equipment purchases for the 2020 Library Construction Aid project. Motion by Steve Second by Debbie Approved Unanimously

Adjournment - 7:08 pm Steve made motion. Debbie seconded. Approved unanimously.