

Aurora Free Library Board of Trustees Meeting Minutes March 26, 2020

Present: Barb Blom, Thea Miller, Jim Burkett, Sue Dean, Debbie Hoke, Steve Moolin, Julie Schneider, Ellen Baker-Wikstrom, and Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes. The library has been closed since March 15.

Call to Order at 5:35 pm. No conflicts of interest reported.

Consent Agenda – Steve made motion to approve the Annual Association and February Board Meeting minutes and accept the March 26 Meeting Agenda. Julie seconded. Approved unanimously.

Treasurer’s Report – Debbie mentioned that until signature cards can be signed, she will continue to sign checks AFTER reviewed by Thea. Thea now has treasurer afl@gmail.com address so all expense reports and requests should go to that email address first for her approval.

Director’s Report – Focus was on planning and implementing programs and services that can be conducted on-line. The Hub will move to a weekly format focusing on local stories through this period of social distancing and isolation.

Committee Reports –

- **Fundraising** concern with impact on BLB scheduling and ability to fundraise in new social distancing environment.
- **MOH** has cancelled events until July. Planning on an outdoor event to encourage people to come back together once again in the social distancing environment.
- **Preservation** confirmed that work is on hold until building use guidelines are established.

New Business -

Resolution to adopt Quarantine Leave and Paid Leave During Emergency Closure Policies – copy enclosed with these minutes

Summary - pay staff up to their budgeted hours providing they are ‘ready willing, and able to work remotely on projects identified by Library leadership.’ The Resolution applies from March 15 to April 11 and will be evaluated at the April 16 Board meeting. The resolution can be extended and at that time be made retroactive from April 13 so there is no gap in paying staff.

Debbie made motion, Jim seconded, resolution approved unanimously.

Adjournment - 6:20 pm Ellen made motion. Julie seconded. Approved unanimously.