

Temporary Amendment to Rules of Behavior Policy dated 9/17/13

PUBLIC ANNOUNCEMENT dated 7/16/20

The Continuity Goal of the Aurora Free Library is that during and after the COVID-19 Pandemic the Library will serve its community, fulfill its mission, and meet the goals of its plan of service by providing safe and effective access to opportunities for Literacy, Community, and Learning to the best of its ability.

In order to achieve our Continuity Goal and continue serving our patrons during this difficult time, while placing the health and safety of our staff and patrons at the forefront, the Library Board of Trustees has adopted the below Temporary Safety Practices Policy as a temporary amendment to our current Rules of Behavior Policy.

The safety measures in this policy have been confirmed with the Cayuga County Health Department. – TO BE DETERMINED

The board's authority to adopt these measures is found in our charter, bylaws, New York Education Law Sections 255, 260, 226, 8 NYCRR 90.2, and Article 2 of the Not-for-profit corporation law. We also consider it our duty to develop these measures to keep our services accessible at this time.

Staff at the Aurora Free Library have the authority to enforce these measures like any other of the Library's Rules. Concerns about this policy should be directed to the Library Director.

Thank you for honoring these measures, which are designed to keep our staff and patrons safe, while allowing access to the library.

Temporary Amendment to Rules of Behavior Policy dated 9/17/13

Aurora Free Library Temporary Safety Practices REVISED Amendment to the Rules of Behavior Policy approved by the Board of Trustees 9/17/13.

Scope of Temporary Safety Measures

The Aurora Free Library operates per relevant law and Executive Orders, including those pertaining to mandatory workforce reductions. Therefore, the temporary practices in this Policy may be further modified as needed to conform with relevant Orders.

Activities

Until the board votes to revoke this temporary policy, only the following routine activities may be performed on site at the library:

- *Times when only staff will be allowed in building and no items will be circulated.*
- *Times when contactless curbside delivery will be provided.*
- *Times when the building occupancy will be below code allowed occupancy.*
- *Times when no patron browsing or handling of materials will be allowed inside the building.*
- *Times when patron browsing and handling of materials will be allowed on a limited basis by appointment only.*

Safety Practices

Until the board votes to revoke this temporary policy, the library will require all people on the premises to abide by the following safety practices:

- *All practices required by governmental agency will be followed and encouraged.*
- *Pick up items through contactless outdoor delivery.*
- *Return items only to the outdoor drop box.*
- *Enter the building by appointment only.*
- *Not enter the building if they are currently sick or have been sick within last 24 hours.*
- *Comply with this policy, posted signage, and staff instructions.*
- *Maintain 6 feet and greater social distance.*
- *Wear appropriate nose and mouth face covering at all times when in the building and when requested by Library staff.*
- *Not enter the building if they have traveled in the past 2 weeks to a state on the current NYS Quarantine List.*

ACCOMODATIONS

In the event any safety requirement is not practicable on the basis of a disability or medical condition, please contact the Library Director to explore a reasonable accommodation.

Communication

To aid the community in honoring these requirements, the Library will transmit this policy through the Library's website.

Amendment to the Rules of Behavior Policy

Adherence to practices described in this Amendment shall be enforced as a requirement of the Library's Rules of Behavior Policy until such time as this temporary policy is revoked.