

Aurora Free Library Board of Trustees Meeting Minutes

July 16, 2020

Present: Barb Blom, Thea Miller, Jim Burkett, Debbie Hoke, Steve Moolin, Julie Schneider, Ellen Baker-Wikstrom, and Sandy Groth

Excused: Sue Dean

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes. The library has been operating using Contactless Pick-Up since June 15.

Call to Order at 5:32 pm. No conflicts of interest reported.

Consent Agenda – Steve made motion to approve the June 18 Board Meeting report and the July 16 agenda. Julie seconded. Approved unanimously.

Treasurer's Report – Wages on track. Annual Appeal up. Repairs higher than expected. Concern about income gap generated by fundraising needing to move into virtual events and campaigns.

Director's Report – Focus on opening to Patrons-by-Appointment. Discussed modifications to Safety Plan and procedures. Circulation at about 65% of 2019 during June. E-materials very strong.

In support of moving into the Patrons-by-Appointment phase, Steve made motion to approve amendments to the Library Behavior Policy. Ellen seconded. Approved unanimously.

Committee Reports –

- **Fundraising** – BLB will move to virtual Silent Auction and donors will be notified. Discussed ideas for other campaigns. Identified need to consolidate database information.
- **MOH** no report at this time.
- **Preservation** – See President's Report

President's Report –

- **PPP** – completing loan forgiveness application. Note that this loan not accounted as income until forgiven.
- **2019 Library Construction Aid close-out** – Submitted Final Cost Report to NYS on 7/15.
- **2020 LCA Progress** – Old Jail complete except equipment. On hold until NYS payment in December 2020.
- **2021 LCA Opportunity** – Presented \$22K project to address Indoor Air Quality. Trying to meet September 4 FLLS Application deadline. Will determine at August 20 Board Meeting if/how the project progresses. Before then will investigate impact of outdoor air on ongoing utility costs.

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Old Business –

- **Nominating Committee** – Julie and Jim will provide information on proposed candidates at the August 20 Board meeting so contacts can be made.
- **Long Range Service Plan** – Board directed Steve and Sandy to pursue names presented for August 4 start.
- **Wideranging discussion on Literacy, Community, and Learning.** We were reminded that this is a 5 Year Plan.
 - Three focus areas seem to emerge.
 - Digital **Literacy** and Digital Divide/Inclusion
 - Ability to use building for developing **Community**. Limitations of building in creating Community.
 - Changing patterns of **Learning**. Excerpt from 2005 UNESCO report *Knowledge Societies* below:

“**Lifelong learning** is a process that should ideally be meaningful at three levels which, though closely linked, can be ranked differently according to the individual and the period in life. In short, there are three levels of development:

- personal and cultural development – the meaning a person gives to his or her life;
- social development – one’s place in a community, citizenship, political participation and living together in society; and, lastly,
- professional development – stable quality employment and its links with production, job satisfaction and material well-being”

Adjournment - 7:05 pm Debbie made motion. Julie seconded. Approved unanimously.