

Aurora Free Library  
Board Minutes  
June 17, 2021

Present: Steve Moolin, Susan Deacon, Jim Burkett, Natalie Kimbrough, Ellen Baker Wikstrom, Sue Dean, Andre Lynch  
Absent: Thea Miller  
Staff Present: Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes.

1. Steve Moolin called the meeting to order and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted.
3. Consent Agenda – Steve Moolin made a motion to approve the May 20, 2021 Board of Trustees minutes and the June 17, 2021 agenda. Susan Deacon seconded the motion. CARRIED
4. Treasurer’s Report – In Thea’s absence Steve Moolin noted that the library operating account is down as expected for this period of the year. However, he noted that the robust stock market has caused our investments with CNY Community Foundation to go up.
5. Director’s Report – Sandy noted several items:
  - a. Ed Easter is resigning from his position at the library because his family is relocating. His final day is July 26. Sandy posted his position.
  - b. Sandy note there is presently an Art Show going on at the library.
  - c. The door count is down some; circulation is staying constant; overdrive is constant.
  - d. Disappointment was registered that the board is not discussing the library staffing patterns in light of the opportunity to make changes (if deemed necessary) in a time of staff turnover.
6. Committee Reports –
  - a. Safety Team
    - i. The Safety Team recommended that vaccinated people no longer need to wear masks and socially distance while in the library. All other situations will continue to follow the existing safety plan of the Aurora Free Library.  
RESOLVED to immediately revise our current Safety Plan by adopting the CDC/NYS 5/13 & 5/19 Guidelines namely, for fully vaccinated mask + physical distance are recommended, partial/no vaccination mask + physical distance are required, we will use the

honor system and will determine facility capacity by ability to distance. In addition to the Guidelines, we will require staff to wear masks while patrons are in the building regardless of staff's vaccination status. Steve Moolin moved to adopt the resolution.

Andre Lynch seconded the motion.

SM – aye, AL – aye, JB – aye, EW – aye, NK – aye, SDean – aye, SD – aye. Motion CARRIED.

b. Morgan Opera House –

i. The MOH committee presented Grace Mattingly to the board for approval as a committee member. Ellen Wikstrom moved to approve the appointment of Grace to the committee, Steve Moolin seconded the motion, CARRIED

ii. A Letter of Understanding between the MOH committee and the AFL board of directors was presented. A motion was made by Steve Moolin to accept the Letter of Understanding. Ellen Wikstrom seconded the motion. Discussion followed regarding the consistency of the Letter with the bylaws. Consequently the motion was tabled until the July meeting to give board members time to further study the Letter.

c. Preservation –

i. The Preservation Committee recommended to authorize Doug Wood to repair the sills on the Cherry Avenue side of the building. Steve Moolin move to accept the proposal from Doug Wood of \$2,500 to repair the Cherry Avenue sills. Ellen Wikstrom seconded the motion. CARRIED

7. Adjournment – Steve Moolin move to adjourn the meeting. Sue Dean seconded the motion. CARRIED