

Aurora Free Library
Board Minutes
July 15, 2021

Present: Steve Moolin, Susan Deacon, Jim Burkett, Natalie Kimbrough, Ellen Baker Wikstrom

Absent Excused: Thea Miller, Sue Dean

Absent: Andre Lynch

Staff Present: Sandy Groth

Guest: Chris MacCormick

1. Steve Moolin called the meeting to order and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted.
3. Consent Agenda – Steve Moolin requested that a resolution to adopt the NY Department of Labor exposure prevention plan be added to the agenda. Steve Moolin made a motion to approve the June 17, 2021 Board of Trustees minutes and the July 15, 2021 agenda with the addition of the resolution. Ellen Baker Wikstrom seconded the motion. CARRIED
4. Treasurer’s Report – There was no Treasurer’s report.
5. Director’s Report – Sandy noted several items:
 - a. The Teddy Bear Sleepover held outdoors to kick off the summer reading program saw an attendance of 75 – 90 people, 50+ of whom were children.
 - b. Two additional programs are planned for this summer – Rev Theater (good weather only) and Dan the Snake Man
 - c. There was an uptick in the door count; circulation was constant.
 - d. Interviewing is underway for a library assistant to replace Ed Easter.
 - e. Discussion of staffing needs – AFL does a lot of programming. However, programming is accomplished using soft money so there is a reluctance to write the programming function into the library’s mission statement. Currently the three part time staffs work 55 to 60 hours per week combined or 1.46 FTE’s. The library is open to the public 20 hours per week. At this point the library needs support for the programming function of the library, especially someone with social media skills.
6. Committee Reports –
 - a. Morgan Opera House –
 - i. The wedding held over the July 4th weekend was very successful. Library volunteers and family members of the wedding party spent many hours cleaning and preparing the Opera House for the event. However, the board concluded that the Opera House is not a

wedding venue. There may be individuals who have special connections to the Opera House for whom we would open the space for a wedding, but to list the space as available for weddings is beyond the scope of the library's function.

- ii. The Letter of Understanding between the MOH committee and the AFL board of directors was discussed. After extensive conversation the motion made by Steve Moolin and seconded by Ellen Baker Wikstrom from the last meeting which was tabled was brought forward for a vote. The motion CARRIED

b. Preservation –

- i. Steve Moolin noted that we need all board members present at the August board meeting to discuss upcoming building projects and funding requests for those projects.
- ii. The Preservation Committee has a meeting scheduled on July 29, 2021

7. New Business

- a. Employers in NY must have approval of the Hero Act in place by August 5, 2021. The Aurora Free Library Safety Plan covers the content of the Hero Act. For our purposes we will use the template from the DOL and content from the AFL Safety Plan to comply.

Steve Moolin moved and Ellen Baker Wikstrom seconded the adoption of the resolution.

RESOLVED to adopt the NYS Department of Labor Model Infectious Disease Exposure Prevention Plan for the Retail Industry as modified for the Aurora Free Library CARRIED

- 8. Adjournment – Ellen Baker Wikstrom move to adjourn the meeting. Steve Moolin seconded the motion. CARRIED