

Aurora Free Library
Board Minutes
September 2, 2021

Present: Steve Moolin, Susan Deacon, Jim Burkett, Natalie Kimbrough, Ellen Baker Wikstrom, Thea Miller, Sue Dean
Staff Present: Sandy Groth

1. Steve Moolin called the meeting to order and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted.
3. Consent Agenda – Steve Moolin made a motion to approve the July 15, 2021 Board of Trustees minutes and the September 2, 2021 agenda. Ellen Baker Wikstrom seconded the motion. CARRIED
4. Steve announced that he received and accepted a letter of resignation from Andre Lynch. Andre is resigning from the board due to the fact that he and his family are relocating due to a job change.
5. Treasurer’s Report – Thea Miller reported that the Book Lovers Ball has been cancelled for the in person event and moved to an on-line event. This is a recent development and its impact on the budget has not been determined at this point.
6. Nicole Jackson was employed as a part-time Library Assistant. Steve Moolin moved to confirm the hiring of Nicole Jackson starting August 9, 2021 and performing the duties described in the job description for the pay rate and hours described in the offer letter dated July 31, 2021. Ellen Baker Wikstrom seconded the motion. CARRIED
7. Library Construction Projects – Several projects for repair and upgrading of the building are in the pipeline. The projects require board resolutions to move forward.
 - a. **RESOLVED** that the Board authorize the Treasurer to write and sign the following Certification Letter for the 2022 Library Construction Grant Program.

This letter is to certify that on September 2, 2021 the Aurora Free Library Board of Trustees authorized the use of up to \$50,000 of the Library’s Preservation and Agency funds for this project. Note that the value of this project is \$44,813.

The \$50,000 is currently on deposit at Cayuga Lake National Bank and in an agency fund with the Central New York Community Foundation. Monies in the bank and the Central New York Community Foundation are available for use by the Library upon request.

Motion by Susan Deacon Second by Thea Miller CARRIED

- b. **RESOLVED** that the Board authorizes the President to sign the Assurances form for the 2022 Public Library Construction Grant Program.

Motion by Susan Deacon Second by Natalie Kimbrough CARRIED

8. Steve Moolin reminded the board that mandatory Harassment Training is available on line and must be completed by September 30, 2021
9. A local foundation offered \$5,000 toward repairing/restoring/replacing the windows in the library. Is the library prepared to go forward with a fund drive with the goal of \$400,000+ to address the issues with the windows? The board has given some thought to this in the past. Steve will send some of his thoughts to the board so we can consider and discuss this at the next meeting.
10. Steve noted that as of today the open meeting laws have changed. Implications are unclear at this time. Steve will explore this further and let the board know the impact of the changes on the AFL
11. Adjournment – Ellen Baker Wikstrom move to adjourn the meeting. Thea Miller seconded the motion. CARRIED