

Aurora Free Library  
Board Minutes  
October 21, 2021

Present: Steve Moolin, Susan Deacon, Jim Burkett, Natalie Kimbrough, Ellen Baker  
Wikstrom, Sue Dean, Thea Miller  
Staff Present: Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes.

1. Steve Moolin called the meeting to order and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted.
3. Steve Moolin reported that Sue Dean was unable to complete her required Sexual Harassment training prior to the September 30 deadline, therefore was no longer a board member; however, she has since completed the training and is eligible for reappointment to the board. Steve Moolin moved to reinstate Sue Dean to the board of the Aurora Free Library. Susan Deacon seconded the motion. CARRIED
4. Consent Agenda – A few minor corrections were made to the September 16, 2021 minutes including the correction of the date of the meeting from the 18<sup>th</sup> to the 16<sup>th</sup>. Steve made a motion to approve the September 16, 2021 Board of Trustees minutes with corrections and the October 21, 2021 agenda. Ellen seconded the motion. CARRIED
5. Treasurer’s Report – Thea made several comments regarding the revenue and expense report
  - a. The grant income reported is a combination of various grants received.
  - b. The grant expenses reported include \$15,000 predominantly for the restoration of the front door.
  - c. The Book Lovers Ball was again an on line auction. After the event was canceled the sponsors allowed the committee to retain the sponsorships. To date the committee has raised over \$14,400 in sponsorships and \$8,400 from the auction.
6. Director’s Report –
  - a. Sandy reported a very successful move to the social room at UMA. The library is now operating with modified hours (see the website) out of the UMA while the first floor at the library is being replaced. Steve shared picture of the floor renovation.
  - b. Sandy is also working on library policies.
  - c. Susan will be retiring at the end of December and Sandy is beginning to plan the search for her replacement.

- d. Christmas in Aurora is December 4.
  - e. Stats – Door count down; circulation steady
7. Committee Reports –
- a. Fundraising – It was agreed that the annual appeal will be sent the week after Thanksgiving.
  - b. Nominating –
    - i. The committee has a list of nominees to present to the board at the next meeting. Contacts have not been made. Skill sets percolating to the top include preservation, finance, and fundraising.
  - c. Morgan Opera House –
    - i. Two performances are scheduled – The Chamber Ensemble on November 28 and Bones East on December 4.
  - d. Preservation –
    - i. Work on replacing the floor in the library is underway. Materials are scheduled to arrive in a couple of weeks; the electrical work is scheduled. Also some waterproofing will be done on the outside of the old jail.
8. New Business –
- a. The right of way to 366 Main which runs behind the library was confirmed for the new owners, Albert and Louise Craig.
  - b. November to February schedule –
    - i. On the agenda for the November board meeting will be a list of potential nominees to the board, revised bylaws, and consideration of the tax cap.
    - ii. In December the agenda will include the budget, nominating new board members, bylaws, and date for the annual meeting.
    - iii. In January the agenda will include adoption of the 2022 budget.
  - c. Bylaws – Jim noted that the revised bylaws will be presented at the next meeting. Because of suggestions by FLLS it will be recommended that the AFL have 7 board members and allow them to serve up to 3 terms.
9. Adjournment – Ellen Wikstrom move to adjourn the meeting. Steve Moolin seconded the motion. CARRIED