Aurora Free Library Materials Donation Policy

The Aurora Free Library welcomes the donation of new or gently used books, DVDs, video games and Books-on-CD throughout the year during regular operating hours.

Once donated, books and other items become the property of the library.

The library <u>will not accept</u>: encyclopedias, Reader's Digest Condensed books, magazines, textbooks, VHS, cassettes, out-of-date or damaged materials in poor condition (ie. broken bindings, mildew, water damage etc.). Please be thoughtful about your donations as it is costly for the library to discard items that have no value.

When the library accepts books or other materials, it is with the understanding that these items will not necessarily be added to the collection. The library staff will determine the use or distribution of donated library materials. Materials which are not added to the library's collection may be sold to benefit the library.

The library will provide a letter acknowledging receipt of donated items upon request, but will not appraise or estimate the value of gift donations. The responsibility and cost for such assessments lies with the donor and the Library recommends that donors consult with their attorneys or tax advisors. The Library is a tax-exempt 501(c)3 organization.

If you wish to donate more than a couple of boxes or bags of books, please call 315-364-8074 first.