

Aurora Free Library  
Board Minutes  
January 20, 2022

Present: Steve Moolin, Susan Deacon, Natalie Kimbrough, Ellen Baker Wikstrom, Thea Miller, Sue Dean, Jim Burkett  
Staff Present: Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes.

1. Steve Moolin called the meeting to order and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted.
3. Consent Agenda – Steve Moolin made a motion to approve the December 16, 2021 Board of Trustees minutes and the January 20, 2022 agenda. Ellen Baker Wikstrom seconded the motion. CARRIED
4. Treasurer’s Report – The treasurer’s report will be handled under Old business when discussing the budget for 2022
5. Director’s Report –
  - a. Sandy is gathering data in preparation for the annual report.
  - b. The door count held steady, but there was a drop in circulation.
  - c. Sandy is still interviewing for a new hire to replace Susan who is retiring.
6. Committee Reports –
  - a. Fundraising –
    - i. The Book Lovers Ball may be held in person at Wells College this year. Negotiations are underway for a speaker.
  - b. Morgan Opera House –
    - i. The MOH committee is currently working on a schedule of performances for 2022.
7. Old Business
  - a. The Nominating Committee presented two candidates for appointment to the Board by the Annual Meeting. Natalie Kimbrough moved that David Eckhardt and Dennis Looney be nominated to the Annual Meeting for appointment to the Aurora Free Library Board to serve 3 year terms beginning March 1, 2022. Sue Dean seconded the motion. CARRIED
  - b. Budget – Thea present the 2022 budget for final approval.
    - i. Revenues are budgeted conservatively and include donations, a Book Lovers Ball, and grants. Also budgeted in revenues is the annual draw from the Central New York Community Foundation.

- ii. The projected revenues for 2022 include a tax of \$75,000 which will result in the need to ask for an increase in the tax levy of \$2,850 on the ballot in May 2022.
- iii. Small adjustments were made in expenses – an increase in the allocation for the bookkeeper and other small increases due to inflation. Salaries were budgeted at a modest increase, however to balance the budget it was suggested that there be a gap between the existing staff who is retiring and the new staff to be hired. Maintenance and repair increased to cover the planned roof repair.
- iv. Thea noted that there will be an extra budget income in construction aid and expense of \$38,092 and \$14,939 respectively.
- v. Thea moved that a balanced budget of \$178,660 in revenues and expenses, of which \$49,610 is grant revenues and expenses for programming, be adopted. Steve Moolin seconded the motion. CARRIED

c. Tax Levy

- i. To enable the Library to balance the budget for 2022 a modest tax increase will be sought. Steve Moolin moved that the board approve a tax levy of \$75,000 for 2022. Thea Miller seconded the motion. CARRIED

8. New Business –

- a. Sandy Groth presented two updated policies for approval. Steve Moolin moved that the Library Card Policy and the Circulation Policy be approved. Susan Deacon seconded the motion. CARRIED

9. Adjournment – Ellen Baker Wikstrom moved to adjourn the meeting. Steve Moolin seconded the motion. CARRIED