

Aurora Free Library  
Meeting Minutes  
April 21, 2022

Present: Susan Deacon, Natalie Kimbrough, Thea Miller, Ellen Wikstrom, Dennis Looney,  
David Eckhardt

Excused: Sue Dean

Staff: Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes.

- A. Susan Deacon called the meeting to order at 5:33pm and welcomed all in attendance.
- B. Conflict of Interest – No conflicts of interest were noted. Susan motioned to approve, Dave seconded. CARRIED
- C. Treasurer's report -
  - a. PayPal funds were transferred into the operating account.
  - b. Central New York Community Foundation (CNYCF) spendable monies increased to \$7,600
  - c. Update our library account signers to the following: Susan Deacon, Thea, and Natalie  
MOH Signers: Ellen, Ann Mathison, Thea, and possibly Susan Deacon.  
(depending on if the President is required as a signee)  
Preservation: Dave, Thea, Susan Deacon (depending on if the President is required as a signee)  
Motion: Susan Deacon motioned to accept the new account signees, Natalie seconded.  
CARRIED
- D. Director's Report -
  - a. Sandy and Dave interviewed three candidates. Nica Weeks was offered the position and accepted. She will be starting on May 9th, 2022. This position will go through the end of the year, after which, Sandy will evaluate the position and propose changes if needed.  
Motion: Dave motioned to accept Sandy's hiring of Nica Weeks, Ellen seconded.  
The board discussed the cumulative budgeted salary line item. There is room to increase the number of hours worked by staff if library programs require it.  
CARRIED
  - b. Hazard Library - Annual meeting is Monday, April 25th at Opendore. Hazard is looking into building on the south side of Opendore. If this occurs they will need to change their charter to include the town of Scipio. They are currently chartered

to serve Venice and will also ask State to be chartered to serve Genoa (and Scipio). The AFL does not anticipate this change affecting the AFL patrons or future funding. The idea of a shared-service model was discussed. There are no regulations against sharing employees or overlapping project and fundraising efforts between the two libraries.

- c. Trustee Training: Sarah with Fingerlakes Library System will be offering upcoming training sessions. They will be offered three times within the day, and also be recorded.
- d. Elaine Meyers (past board president) will be doing an author talk at the MOH, on April 27th at 7:00 pm.

E. Committee Reports-

a. Fundraising-

- i. BLB is scheduled for Friday, Oct 7 at the Aurora Inn
- ii. Plant sale is scheduled for May 7th. Cayuga Landscape will be providing plants. No personal plants donations due to local invasive species worm.
- iii. Book Sale - Scheduled for the weekend of the Route 90 Yard Sale. Cayuga County prisoners will help with the transportation of books.

b. Morgan Opera House -

- i. Three events are planned.  
April 27th: Elaine Meyers Book Talk  
April 30th: Richie and Rosie (bluegrass duo)  
May 17th: Peter Mack and Chuck Lamb (jazz performance)

c. Preservation -

- i. Dave met with Steve Moolin to review the building. The main needed repair is the South-West corner of the roof. As soon as state funding is secured, the project will start. Dave will look into painting while the scaffolding is up during the roof project.
- ii. Longterm project: window replacement
- iii. Discussion of bullet aid being used for back step project.

F. New Business -

- a. Susan brought up changes to the nominating committee. The nominating committee currently meets when needed, the board discussed the need for the committee to meet routinely throughout the year, continuously adding to the list of potential board members.
  - i. Dave moved to make a motion to have Natalie, Dennis, and Sue Dean (if she would like) serve on the nominating committee, Susan seconded.  
CARRIED

b. Trustee Training

i. Starting 1/1/23 Trustees are required to complete a minimum of 2 hours of Trustee Education per year. The education can be on-line or in person delivered by a provider approved by the commissioner.

c. Tax Levy vote May 17.

G. Adjournment – Ellen moved to adjourn the meeting, Dave seconded. CARRIED Meeting adjourned at 6:35pm.

DRAFT