

Aurora Free Library
Meeting Minutes
March 17, 2022

Present: Susan Deacon, Natalie Kimbrough, Thea Miller, Ellen Wikstrom, Dennis Looney, David Eckhardt

Excused: Sue Dean

Staff: Sandy Groth

The meeting was conducted via ZOOM in compliance with recent social distancing recommendations and NYS Executive Orders in response to the COVID-19 Pandemic. The meeting was recorded. All participants were in their homes.

1. Susan Deacon called the meeting to order at 5:30pm and welcomed all in attendance.
2. Conflict of Interest – No conflicts of interest were noted. Susan Deacon motioned to approve, Thea Miller seconded. CARRIED
3. Treasurer's report - Thea updated members on depreciation accounting procedure, along with Central New York Community Foundation (CNYCF) monies.
4. Director's Report -
 - a. Sandy updated members on the Rosen Library Funds (Storytime wages and Take-And-Makes funding from this grant)
 - b. Advocate for Library Funding email coming soon
 - c. Currently have 10 applicants for open library staff position. Dave Eckhardt volunteered to help interview.
 - d. Reminder that all trustees are required to take Sexual Harrassment training annually provided through FLLS website
5. Committee Reports-
 - a. Fundraising -
Sandy confirmed fundraising planning for the Plant Sale in May (5/7/22) and Book Sale in July (weekend of the Route 90 yard sale).
 - b. Morgan Opera House -
Two performances scheduled - Richie and Rosie on April 30th and Chuck Lamb & Peter Mack – Jazz Duo on May 14th. Planning for performances in the park this summer.
 - c. Preservation -
David Eckhardt will be the new representative on the Preservation Committee. Library roofing project proposed to begin in late Spring. Hale Roofing, out of Elmira, will be working on the project once funds are released. Funding: 75% will come from the state grant, 25% from Aurora Free Library (~\$11,000).
6. New Business -
 - a. Annual Calendar Review: Susan Deacon shared meeting calendar, outlining two meetings where a quorum is needed:

- i. **11/17/22** Tax Cap Override meeting
 - ii. **1/19/22** Meeting to adopt the budget
 - b. Board Member 2022 updates:
 - i. Sue Dean is ending her first term and Ellen Wikstrom will be ending her second term.
 - ii. Susan discussed the need for a standing nominating committee. Will discuss details at the next meeting.
 - c. Conflict of Interest, Code of Ethics and Whistle Blower Statement Signatures, needed to Sandy by April 1st
 - d. Hybrid Meetings: Open meetings law allows for members to Zoom in to meetings, as long as addresses are shared.
- 7. Old Business -
 - a. Tax Levy Vote Timeline. Susan noted the vote will occur on May 17th, aligning with the Southern Cayuga School district vote. The library is asking for \$75,000, an increase of \$2,850 from last year. If passed, monies will be received in November.
- 8. Adjournment – David Eckhardt moved to adjourn the meeting. Dennis Looney seconded the motion. CARRIED Meeting adjourned at 6:21pm.