

Aurora Free Library
Meeting Minutes
August 25, 2022

Present: Susan Deacon, Susan Dean, David Eckhardt, Natalie Kimbrough, Thea Miller, Ellen Wikstrom

Excused: Dennis Looney

Staff: Sandy Groth

The meeting was conducted in-person.

- A. Susan Deacon called the meeting to order at 5:36pm and welcomed all in attendance.
- B. Conflict of Interest – No conflicts of interest were noted. Susan motioned to approve, Dave seconded. CARRIED
- C. Additions to Agenda - Adding two items to the agenda: Annual Report and monetary donation to the Aurora Masonic Center. Dave made the motion, Thea seconded. CARRIED
- D. Treasurer's Report -
 - a. Discussion of reviewing expenditures compared to budget. Thea will send these reports quarterly.
 - b. Discussion of increase in fuel and energy costs going into the winter. Currently on track with fuel expenditures and budget. Will revisit this topic in September.
 - c. Roof maintenance money is still earmarked, and the contractor is staying with the original bid. Work will begin when the State releases the grant funds.
 - d. Ellen motioned to approve Treasurer's report, Sue Dean seconded. CARRIED
- E. Director's Report -
 - a. Sandy noted a busy and successful summer of programming.
 - b. Sarah from FLLS confirmed current AFL bylaws look fine. The language regarding state required trustee education can remain as is.
 - c. Sexual Harassment training due September 30th. Susan Deacon will send the link to board members.
 - d. Annual Report to the Community:
 - i. Discussion of how we handle donor recognition.
 - ii. Dave moved to approve the 2021 Annual Report, Sue Dean second. CARRIED
- F. Committee Reports-
 - a. Fundraising-
 - i. Sue Dean presented the Book Sale raised \$1,958

- ii. Sue Dean motioned to give \$100 to Aurora Masonic Center for the use of the building for the Book Sale, Ellen seconded. CARRIED

b. Morgan Opera House -

- i. Ellen presented Skaneateles String Quartet will be performing on October 16th at 4:00pm, free to the public.
- ii. Shelves will be built for MOH storage needs.

c. Preservation -

- i. Dave presented that the side steps and ramp were power washed.
- ii. Village board has approved the permit to replace side steps. Johnson Stone Work quoted \$2,173 for replacement steps, and the patching and sealing of the ramp edging. Work planned for October. Dave made the motion to accept the bid for side step work, Thea seconded. CARRIED
- iii. Dave has asked Johnson Stone for an estimate for front step repairs. Work is scheduled for next summer. Letter drafted for Assemblyman Lemondes for grant money. Dave will submit the letter on August 26th.
- iv. Roof gutters: Aurora Fire Department certificate of insurance needed before cleaning occurs.
- v. Sub surface waterproofing occurring the week of September 12. Landscaping needs to be removed.

d. Nominating Committee -

- i. Natalie updated that two board members (Ellen and Susan Dean) terms end in 2022:
 - 1. Ellen Wikstrom will not be signing on for a third term.
 - 2. Susan Dean will be signing on for a second term.

The committee will begin reaching out to potential new members to fill Ellen's seat.

G. New Business -

- a. Sexual Harassment training due by Sept 30th
- b. Air conditioning. Need to determine costs and structural needs. Dave to discuss project scope with Steve Moolin.

H. Old Business - Long Range Plan Updates

- a. Committees will continue to discuss plans

I. Adjournment – Thea moved to adjourn the meeting, Ellen seconded. CARRIED. Meeting adjourned at 7:18pm.

Next meeting Thursday, September 22nd