

AURORA FREE LIBRARY NOVEMBER 2022 DIRECTOR'S REPORT

Submitted for Board of Trustees Meeting

HIGHLIGHTS AND NEWS

- Successful Halloween Spooky Morgan Opera House with around 300 people! -THANK YOU to SUSAN MacCormick for setting it all up. We had 3 other adult volunteers upstairs with her and the Candy Chute was again a hit with full-size bars!
- Cookie Wheeler has put together a luncheon/social for seniors in our community that meets twice a month on Tuesdays. I love the idea and reached out to her to see if we might partner in some way. She is currently using Patrick Tavern, but that does not have heat. In talking to her we discussed the possibility of using the library. She said there are other venues that may also host it at times and we could be one. She will be sending me an email with her plans and we would draw up an agreement for its use. I am excited about this since this should bring new users into the library and provide an opportunity to show off our services as well as learn what other programming/services we might provide for our seniors.

GRANT ACTIVITY NEWS

Rosen Take it on the Road and Beyond 2022-23:

- Continue to provide monthly Take and Make Kits. We are handing out a Dinosaur one this month for Dinovember. Each had a number of dinosaur activities including make your own dinosaur out of model magic clay. Kids were also able to take home a dinosaur book to keep.

Storytime Train Grant 2021-22: None

Rosen Storytime Train: Chugging Down the Track 2022-23:

- Aurora Preschool is visiting first and third weeks of the month during regular storytime. They also visited in costume for a special Halloween storytime.
- Visited 2 UPK classrooms at Emily Howland with Hazard Library for Halloween and Thanksgiving.

Auburn Public Theater Statewide Community Regrant (SCR) 2022: Done

PROGRAMMING/PR

- Reviewed/ gathered info for November Hub Newsletter.
- *Witchy Women of the Finger Lakes* event with United Ministry went well (especially given conflicting with SCCS soccer event). There were around 45 people there not including the witches.
- Both Hazard and Aurora participated in The Great Give Back by collecting pie filling for the King Ferry Food Pantry. We received only a few cans. That said, we have a lot of food for this week's Food Pantry. The mission of The Great Give Back is to provide a day of opportunities for the patrons of the Public Libraries of New York State to participate in meaningful, service-oriented experiences.
- 2 Movie Nights occurred: Super-Pets in October (12 attended) and Maverick in November with 32 attendees. The Magician event in October had 17 people attend, with a wide range of ages and very participatory (again a playoff SCCS soccer game out of town).

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- Busy weekend this past weekend with three events. Movie Night, Travel Talk and Dinosaur. All were well attended. Great mix of 31 people at Museum of the Earth Dinosaur event. Travel Talk on San Pedro El Salvador visit had almost 30 people. Since it was also their annual meeting a small charge was given to us for heating costs.
- 4-H will be offering a free workshop on Nov. 30th at 6:30 pm using Lego Robots and doing a Coding Workshop. This is for children ages 6-12.
- The library will have a StoryWalk, drop-in crafts and will host Santa for Christmas in Aurora on Dec. 3rd. The MOH will host Bones East at 1 pm.
- Updated website with webmaster and posted to FB and Instagram as well as used Mailchimp to keep our patrons updated with the latest happenings.

ADMINISTRATION AND HUMAN RESOURCES

- In touch with Susan Deacon regarding agenda/meeting items, and Annual Appeal.
- Met with potential cleaner with her own cleaning service. Expense was 4 times what we have budgeted for this year. Reaching out to 2 other cleaners.
- Looking at Wells student applications for Workstudy position.
- I have a few SCCS students who are doing occasional community service for library.
- Attended Lunch -n- Learn Hybrid Programming – FLLS.
- Attended Effective Meetings Using Parliamentary Procedure and Grant Writing for Libraries (FLLS).
- In touch with Dave about various building issues.
- Attended FLLS Director's Meeting – 11/16/2022
 - Advocacy Day Feb. 28, 2022 – hoping in-person
 - No wording yet for Trustee Training in by-laws. Hoping soon.
 - Meeting with many libraries about referendum funding requests.
 - FLLS board is voting tonight on funding to encourage weeding of collection and giving \$2000 to each FLLS library for materials.

FINANCE/LEGAL COMPLIANCE/FUNDRAISING

- In communication with Steve about 2020 Construction Grant Update and 2021 Grant. I have ordered two blue lateral file cabinets for the jail.
- Met with Ellen to review and update Collection Development and Material Challenges Policy.
- In touch with BLB committee about the Ball.
- Worked on mailing list for the Appeal.

BUILDING USE AND MAINTENANCE

- **2022 Maintenance/Checks have occurred: Stair Chair (1/22), Fire Extinguisher Check (2/22), Service Alert (4/22, 9/22), AC and Furnace maintenance Holbrook Heating (7/13/22, scheduled for **11/30/2022**)
- **NEW:** Contacted Dave to mention that the driveway had been covered in gravel by neighbor.
- **NEW:** Bottom of side door needs repainting/attention at bottom of door. **Contacted Preservation Committee**
- **Gutter fell down on south side of building** – DAVE looking into fixing it.

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- **Main Street entry steps** are spalling and gaps where mortar is on sides seems to have increased. Met with DAVE and mason 7/12/22 soliciting estimates. **PRESERVATION THANK YOU DAVE!**
- **Roof issue:** south front needs attention. **PRESERVATION- CONSTRUCTION GRANT RECEIVED**
- Need to install street number – **OPEN ISSUE**
- First floor weatherizing south windows- **OPEN ISSUE**
- Stains on interior north wall MOH – **OPEN ISSUE**
- Tree growing out of chimney – **OPEN ISSUE**

DOOR COUNT: 2022 Door count includes in-house program participants.

Month	2021*	2022
Oct	168	808 (+105 offsite (UPK and Witchy Women))Halloween
Sept	269	338 (+90 offsite SCCS, Opendore,Farmer's Market)
Aug	376	494 (+11 offsite Opendore)
July	472	724(+224 offsite- AA Field, Cemetery)
June	235	383 (+ 438 offsite participants- SCCS, Opendore)
May	148	325 (+ 59 offsite participants)
April	179	354 (+ 48 offsite participants)
March	193	240 (+ 92 in-house and 10 offsite participants in in-person programs)
February	182	185
January	169	174

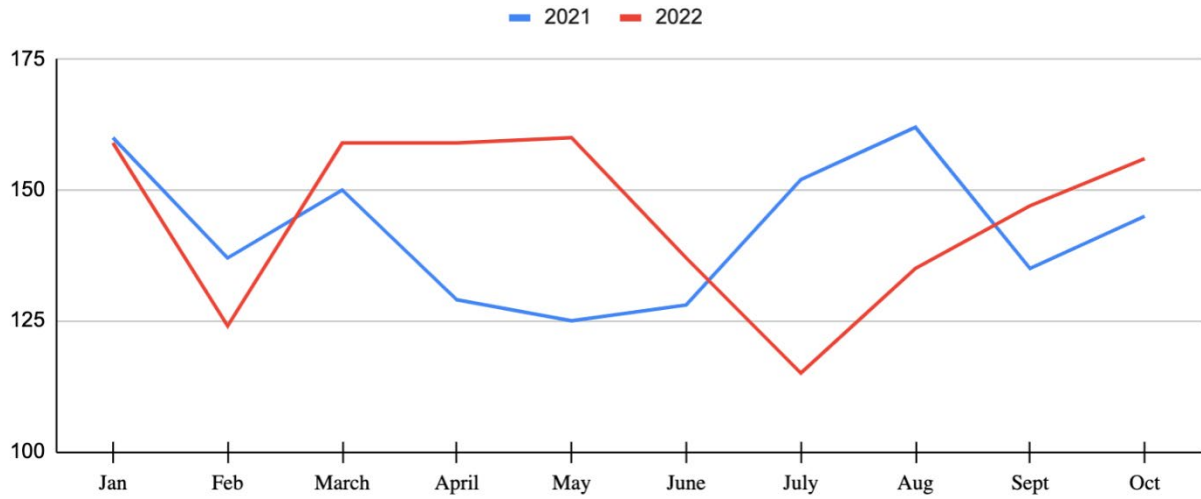
****2021 numbers do not include offsite participants or programs**

○ **CIRCULATION COMPARISON 2021-2022:**

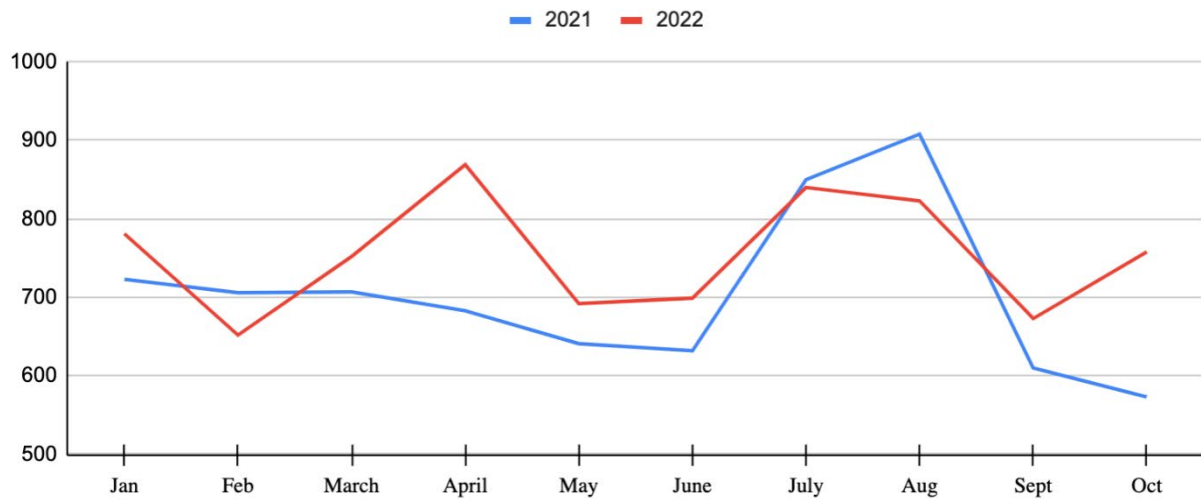
*Month/Year	Total circulation of Overdrive ematerials	Total Circulation of all Materials without renewals	Total Circulation of all Materials with renewals
June 2021	128	632	1039
June 2022	137	699	1072
July 2021	152	850	1318
July 2022	115	840	1266
August 2021	162	908	1442
August 2022	135	823	1384
September 2021	135	610	1135
September 2022	147	673	1145
October 2021	145	573	1128
October 2022	156	758	1353

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Total Circulation of Overdrive ematerials

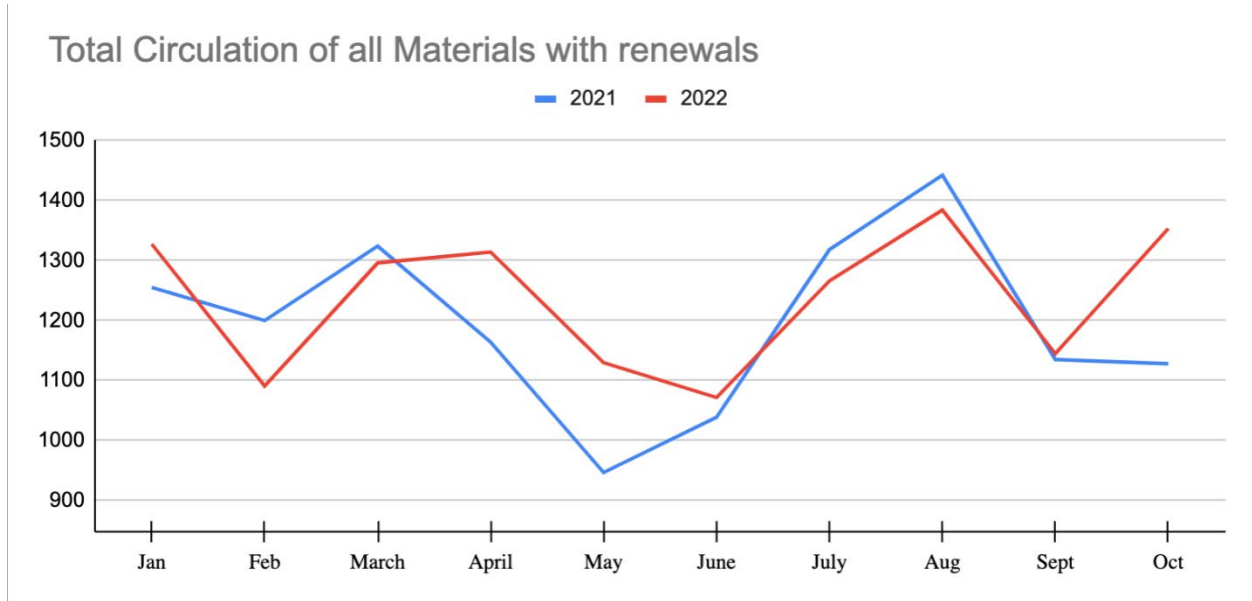


Total Circulation of all Materials without renewals



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UPCOMING EVENTS: PLEASE CHECK WEBSITE AND FACEBOOK for more

DATE	EVENT	FUNDED BY	TIME & LOCATION (AFL unless noted)
11/30/2022	Coding and Robots 4-H	4-H	6:30 pm
12/3/2022	Christmas in Aurora	AFL	
	Drop In Crafts	AFL	10am-1pm
	Bones East	MOH	1 pm
	Santa	AFL	4 pm
	StoryWalk	Rosen	All Day
Any time	Overdrive/Libby Eresources help		Contact Nicole
Wednesdays	Storytime	Rosen	9:30 am
1 st Wednesdays	Book Club		7:00 pm Opendore

Respectfully submitted by Sandy Groth