

Aurora Free Library
Meeting Minutes
January 19, 2023

Present: Susan Deacon, David Eckhardt, Dennis Looney, Thea Miller, Natalie Kimbrough
Zoom: Sue Dean, Ellen Wikstrom
Staff: Sandy Groth

The meeting was conducted via ZOOM and in-person. The meeting was recorded. The two zoom participants were in their homes.

- A. Susan called the meeting to order at 5:35 pm.

- B. Conflict of Interest – No conflicts of interest were noted. Susan motioned to approve the consent agenda, Thea seconded. CARRIED

- C. Director’s Report (Sandy)
 - a. Annual report due Mon. Feb 27th.
 - b. We will need to develop a plan to track and record trustee’s training hours. Currently, if a trustee completes training, they need to email both Sandy and Susan. Trustees need to complete 2 hours by the end of 2023.
 - c. Discussion around paid vacation and sick time for library staff.
 - d. Advocacy Day will be held on Feb. 28th.
 - e. New STEAM kits (funded by the Rosen grant) have been popular with families.

- D. Committee Reports
 - a. Morgan Opera House (Ellen)
 - i. The committee is working on the 2023 schedule of events.
 - b. Nominating Committee
 - i. Lars Peterson will be nominated for the position as the MOH/AFL trustee (term beginning in March 2023) at the February meeting. Ellen will ask Lars for a brief bio/CV.
 - c. Fundraising
 - i. Annual Appeal raised \$8,957, to date.
 - d. Preservation
 - i. We did not receive the \$4,500 for the front steps requested from Assemblyman Lemondes. He no longer represents Aurora due to the new State redistricting (we are now in Assembly District 131). Dave redrafted our previous letter, now asking for \$5,500, and addressed it to our new representative, Assemblyman Gallahan, District 131. Dave has made a motion that we support the new letter. Dennis, seconded. CARRIED
 - ii. We did receive the check for \$30,249 from the NYS Aid for Library Construction Program, which should now be deposited to the AFL bank account. This grant money is for repair of the southeast roof tiles and

fascia boards (Project number 0386-22-9243). The \$30,249 funding is 90% of the grant (the final 10% is paid on completion). Our match will be about \$11,200, which should be earmarked in the 2023 Library budget (plus the reimbursable 10% amount of \$3,361). Steve Moolin, who requested the grant funds, will coordinate with the contractors to schedule the work for next Spring.

- iii. Jail Room project update. Sandy, Susan, Natalie and Dave will finalize the list of equipment for the basement room. All equipment purchased needs to be portable due to the lack of accessibility to the basement level.
- iv. Approximately \$5,000 remains earmarked for the equipment section of this project. The group aims to spend the funds by March 2023.

E. New Business

- a. Susan discussed plans around the in-person Annual Meeting (2/16). Natalie, Susan and Sandy will work on visuals and event planning.
- b. Library will be celebrating its 125th anniversary in 2024.

F. Budget (Thea)

- a. Small adjustments were made in expenses - including edits to the (AFL portion) summer reading budget and the addition of the NYS Aid roof project money. Dave motioned to accept the 2023 budget, Dennis seconded. CARRIED
- b. Tax Levy - AFL will be asking for \$80,000, an increase of \$5,000 from last year. Susan made a motion to accept the increased tax levy, Thea seconded. CARRIED. Susan will send the information to the Southern Cayuga School Board.
- c. Steve Moolin has been named the treasurer for the preservation committee. Thea needs updated signature cards from Dave, Steve, and Ellen.
- d. Natalie made the motion to update the list of signees, who can act on behalf of the AFL Cayuga Lake National Bank accounts. Thea seconded. CARRIED

G. Adjournment – Thea moved to adjourn the meeting, Ellen seconded. CARRIED. Meeting adjourned at 7:00 pm.