

AURORA FREE LIBRARY
TRUSTEE, COMMITTEE MEMBER, VOLUNTEER AND LIBRARY EMPLOYEE
CONFLICT OF INTEREST (COI) POLICY

No board member, committee member or volunteer of the Aurora Free Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the library. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Aurora Free Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service that have been fully disclosed to the Board.

Each individual shall disclose to the Board any personal interest which he or she may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

Members of the Aurora Free Library Board, committees, volunteers and staff shall refrain from obtaining any list of library patrons that results in personal benefit.

Statement of Associations

This is to certify that I, *except as noted in a separate COI statement*, am not now nor at any time during the past year have been:

A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with the Aurora Free Library that has resulted or could result in personal benefit to me.

Any exceptions to the above are *described in a separate COI statement* with a full description of the transactions, whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with Aurora Free Library.