

Aurora Free Library
Meeting Minutes
April 20, 2023

Present: Susan Deacon, Natalie Kimbrough, David Eckhardt, Thea Miller
Zoom: Sue Dean, Lars Peterson
Excused: Dennis Looney
Staff: Sandy Groth
Guests: Ellen Wikstrom, Robin Driskel

The meeting was conducted via ZOOM and in-person. The meeting was recorded. The one Zoom trustee participant addresses were posted prior to the meeting.

- A. Susan called the meeting to order at 5:35 pm.

- B. Conflict of Interest/Consent Agenda – New business was moved up in the agenda. No conflicts of interest were noted. Susan motioned to approve the consent agenda, Thea seconded. CARRIED

- C. Fundraising (Robin)
 - a. **Plant Sale:** May 13 starting at 8:00 am. Donations from Cayuga Landscape, McKissick Farms, Aurora Gardens, and local gardeners. \$100 cash bank is needed. Sue Dean will volunteer, looking for one additional person.
 - b. **Book Sale:** July 28-30th. Robin and Marie will begin sorting books in two weeks. Plan to move the books on July 26th. Looking for volunteers to help move books and work the event. The board discussed reaching out to local varsity sports teams to help with the book transportation.
 - c. **BLB:** October 6th at the Inns of Aurora. Silent auction payment and Venmo details to be worked out prior to the event. Ticket sales will begin late-July/early-August.

- D. Treasurer's Report (Thea)
 - a. Wages and budget are on track. Dave moved to accept the treasurer's report, Natalie seconded. CARRIED

- E. Director's Report (Sandy)
 - a. New employee: Sandy sought board approval for Annalise Hagen, as the new Library Assistant at \$20/hour (15-20 hours per week). Dave made the motion to accept Annalise Hagen as the new Library Assistant, Sue seconded. CARRIED
 - b. Waiting for grants to come in. AFL will not be getting full funding from Rosen grants this year, but will receive 73% of the ask. This is on par with other libraries.

- F. Committee Reports
 - a. MOH (Lars)

- i. 5/27 8 pm Petty Thieves
 - ii. 6/28 7pm Brig Juice brass band concert in the park
 - iii. early Sept. Gloria Peter Playwright Production directed by Susan Forbes
 - iv. late Sept. Skaneateles String Quartet
 - v. 10/22 TBD Fraser & Haas (group from Scotland)
 - vi. 12/2 TBD (Trom)Bones East - Christmas In Aurora
 - vii. 12/?? Second Second Shepherd's Play directed by Susan Forbes
- b. Preservation (Dave)
- i. Visited Springport Library to review their security cameras.
 - ii. Building inspection with Dan Green. A few minor suggestions, including exterior basement door and electrical box. New occupancy signs needed. An occupancy of 12 was suggested for the basement jail room.
 - iii. Alarm call list needs to be updated.
 - iv. Attic update: Roof leak around the south-facing attic vent needs to be included in roof project.
 - v. Final Hale Roofing contract of \$68,044. Roof tile has been ordered. Capital fundraising campaign needed to replenish the funds. Dave suggested creating a fundraising sub-committee for this effort. Dave asked Thea for a \$50 check to apply for the roofing permit to begin construction.
 - vi. MOH air conditioning project: Waiting for TAITEM Engineering contract. Donors providing partial matching funds of \$2,500. A grant request of \$10,000 was submitted to the Triad Foundation.

G. New Business

- a. Tax Levy School Board Proposition Update: Two separate ballot propositions for AFL and Hazard. We will be appearing separately on the budget vote (May 16). Community PR efforts are needed to educate the voters on this change.
- b. Jail Update: Sandy is in touch with an office furniture vendor.
- c. Anniversary Planning: upcoming 125 anniversary (2024)

H. Adjournment – Susan moved to adjourn the meeting, Thea seconded. CARRIED.
Meeting adjourned at 7:08 pm.

Next meeting: May 18th