

## AURORA FREE LIBRARY MAY 2023 DIRECTOR'S REPORT

Submitted for Board of Trustees Meeting

### HIGHLIGHTS AND NEWS

- Received word that our \$5000 grant for artist fees through Auburn Public Theater for funding from Community Regrant was awarded! Reminder that this was for: AFL asked for funding for Catskill Puppet Theater, Actor David Engel, Rev Summer Theatre Tour, and two artists Michael Albert and Molly Reagan. Ellen worked with me and MOH asked for funding for Skaneateles String Quartet and Fraser and Haas.

Received new Sciencenter pass for this coming year.

### GRANT ACTIVITY NEWS

#### Rosen Take it on the Road and Beyond 2022-23:

- Take and Make Kit for May was Baby Yoda kit for both library and Food Pantry.

#### Storytime Train Grant 2021-22: None

#### Rosen Storytime Train: Chugging Down the Track 2022-23:

- Still primarily seeing Aurora Preschool students and teachers attending twice per month, with a few others.
- \*\*\*\*Presented storytime with Hazard to 2 UPK classrooms March 30<sup>th</sup>.

### PROGRAMMING/PR

- Reviewed/ gathered info for May Hub Newsletter.
- Book Club met in May in Aurora but will head back to Opendore for June.
- Attended Poet Kalli Dakos visit at school with funding from Hazard Rosen grant on April 26<sup>th</sup>. She visited Peachtown later in the day.
- Planning Summer Reading, contacting performers and planning other events as well as planning decorating around the theme of All Together Now.
- Submitted FLLS Family Literacy Grant to bring author Dan Gemeinhart to the library at evening after school visit for writing workshop. Also asked for funds for books. Only received partial grant funding and school is able to offer writing workshops so will use funding for books for kids.
- Attended SCCS Literacy Committee Meeting to discuss summer reading and Dan Gemeinhart author visit.
- Updated website with webmaster and posted to FB and Instagram as well as used Mailchimp to keep our patrons updated with the latest happenings.

### ADMINISTRATION AND HUMAN RESOURCES

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- Susan MacCormick finished up at the end of April. I have been training Annalise and she is very comfortable being alone at the library and has met with FLLS regarding cataloguing.
- Attended Director's Meetings in May.
- In touch with Susan Deacon regarding agenda/meeting items.
- In touch with Steve and Dave about various building issues/projects.
- Working with rep at Seneca Office on furnishings for Jail and in contact with Susan Deacon, Natalie, and Dave. Finalizing this week so we will be on track for completing grant at end of June. Have been in touch with Steve and Sarah.

### FINANCE/LEGAL COMPLIANCE/FUNDRAISING

- Attended Budget Presentation Hearing.
- Attended Hazard Library Annual Meeting.
- Promoted Budget Vote with what Natalie created.
- Worked with Dave to get out Assemblyman Gallahan and Senator May Bullet Aid letters for building projects on steps.
- Adapted Updated NYS Sexual Harassment Policy and submitted to Board for approval.

### BUILDING USE AND MAINTENANCE

- **\*\*A few 2023 Maintenance/Checks** have occurred: **Stair Chair (1/2023), Fire Extinguisher Check (2/22/2023), Service Alert (4/6/2023)**, AC and Furnace maintenance Holbrook Heating (12/21/2022)
- **\*\*\* Unfortunately the Stair Chair did not work and was stuck and called. Bill was over \$500.**
- Contacted Dave to tell him that I saw a new piece of roof tile that had fallen in back of building 1/10/2023.
- Bottom of side door needs repainting/attention at bottom of door. **CONTACTED PRESERVATION COMMITTEE**
- Gutter fell down on south side of building – DAVE looking into fixing it.
- Main Street entry steps are spalling and gaps where mortar is on sides seems to have increased. Met with DAVE and mason 7/12/22 soliciting estimates. **PRESERVATION**
- Roof issue: south front needs attention. **PRESERVATION- CONSTRUCTION GRANT RECEIVED**
- Need to install street number – **OPEN ISSUE**
- First floor weatherizing south windows- **OPEN ISSUE**
- Stains on interior north wall MOH – **OPEN ISSUE**
- Tree growing out of chimney – **OPEN ISSUE**

**DOOR COUNT:** Daily door count up 10% total for Mar 2023 from 2022

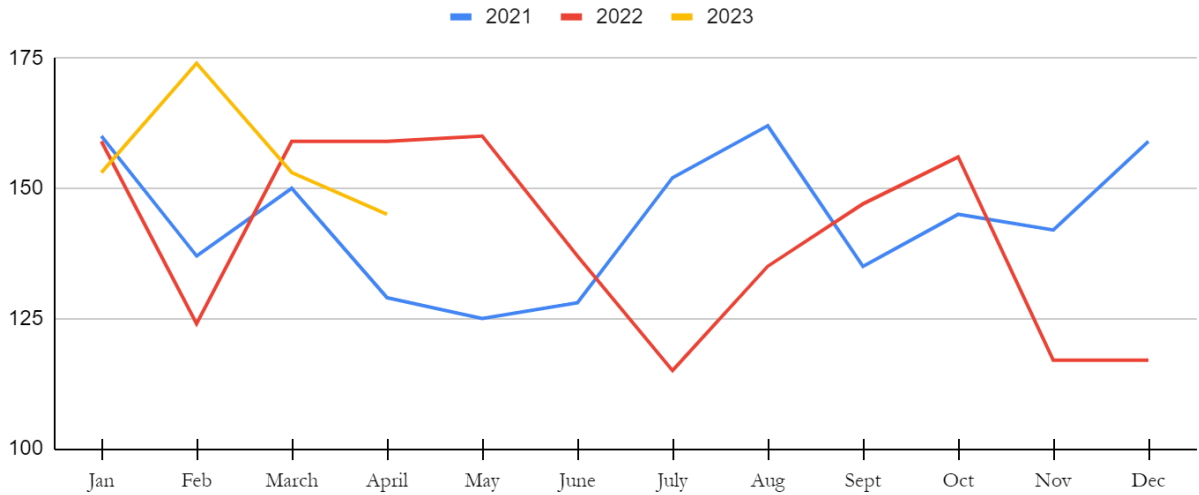
Month	2023	2022
March	266* + 865 attended Programs	240* + 102 attended Programs
February	250* + 569 attended Programs	171* + 476 attended Programs
January	225* + 107 attended Programs	173* + 139 attended Programs

**\*Daily open hour door count (not including those who attended programs)**

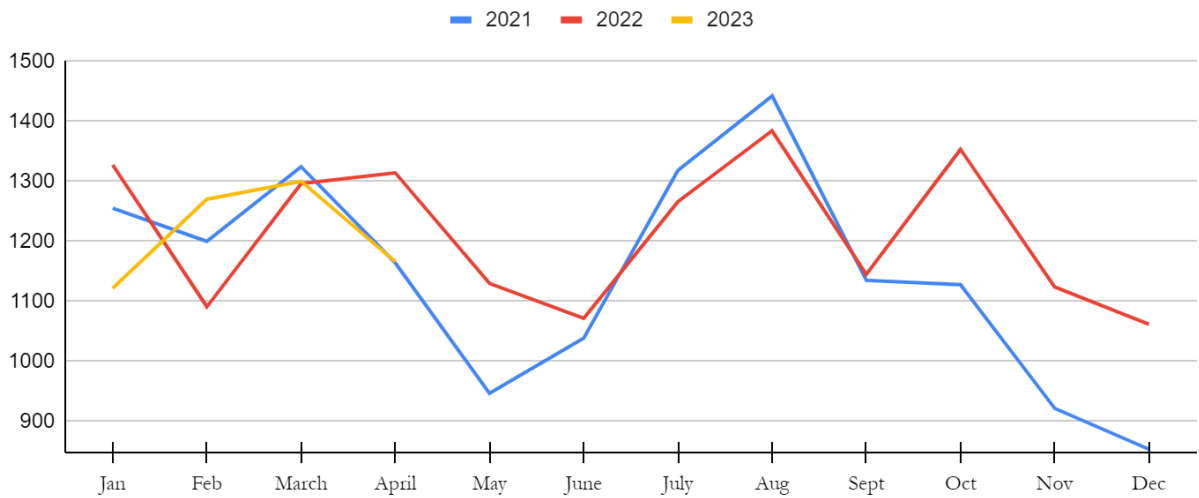
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**CIRCULATION COMPARISON 2021-2023:**

Total Circulation of Overdrive ematerials



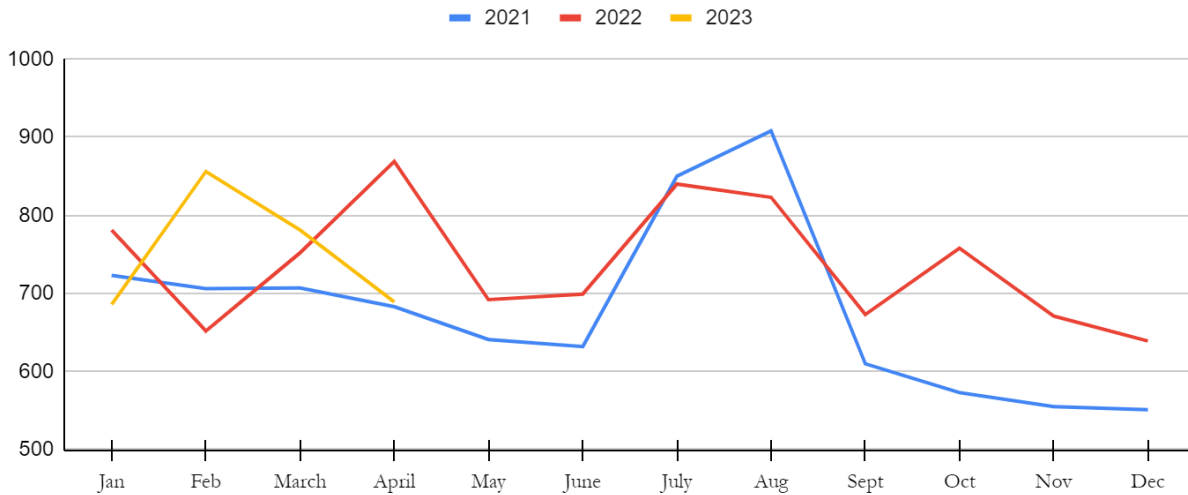
Total Circulation of all Materials with renewals



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**Total Circulation of all Materials without renewals**



**UPCOMING EVENTS: PLEASE CHECK WEBSITE AND FACEBOOK for more**

DATE	EVENT	FUNDED BY	TIME & LOCATION (AFL unless noted)
Any time	Overdrive/Libby Eresources help		
Mondays	Peachtown		2 pm when school in session
Mondays	Fiber Arts Group		4 pm
Wednesdays	Storytime	Rosen	9:30 am when school in session
1 <sup>st</sup> Wednesdays	Book Club		7:00 pm Opendore June 2023

Respectfully submitted by Sandy Groth